

# Early Intervention Steps

## Family Concern



REFERRAL

### 1. Referral *(unless parent objects)*

- Referral source or parent suspects child of having developmental delay or disability
- Family informed of benefits of Early Intervention Program
- Child referred to EIO within 2 days of identification
- Early Intervention Official assigns Initial Service Coordinator



COORDINATOR

### 2. Initial Service Coordinator

- Provides information about EIP
- Informs family of rights
- Reviews list of evaluators
- Obtains insurance/Medicaid information
- Obtains other relevant information

### 3. Evaluation\*

- Determine eligibility
- Family assessment, optional
  - Gather information for IFSP
  - Summary and report submitted prior to IFSP



THE  
IFSP  
MEETING

### 4. The IFSP Meeting\*

*(if child is eligible)*

- Family identifies desired outcomes
- Early Intervention services specified
- Develop written plan
- Family and EIO agree to IFSP
  - Identify Ongoing Service Coordinator
  - EIO obtains social security number(s)

### Early Intervention Services\*

- assistive technology devices and services
- audiology
- family training, counseling, home visits and parent support groups
- medical services only for diagnostic or evaluation purposes
- nursing services
- nutrition services
- occupational therapy
- physical therapy
- psychological services
- service coordination
- social work services
- special instruction
- speech-language pathology
- vision services
- health services
- transportation and related costs

### Areas of Development

- cognitive
- physical (including vision and hearing)
- communication
- social/emotional
- adaptive development

\* May access due process procedures

### 5. IFSP Review Six Months Evaluate Annually

- Decision is made to continue, add, modify or delete outcomes, strategies, and/or services
- If parent requests, may review sooner
  - If parent requests an increase in services, EIO may ask for independent evaluation



REVIEW AHEAD

### 6. Transition

- Plan for transition included in IFSP
- Transition to
  - services under Section 4410 of Education Law (3-5 system)
- OR
- other early childhood services, as needed



TRANSITION

Parent/guardian consent is required for evaluation, IFSP, provision of services in IFSP, and transition.

Revised 12/04

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